

Matrix Self Service Password Portal

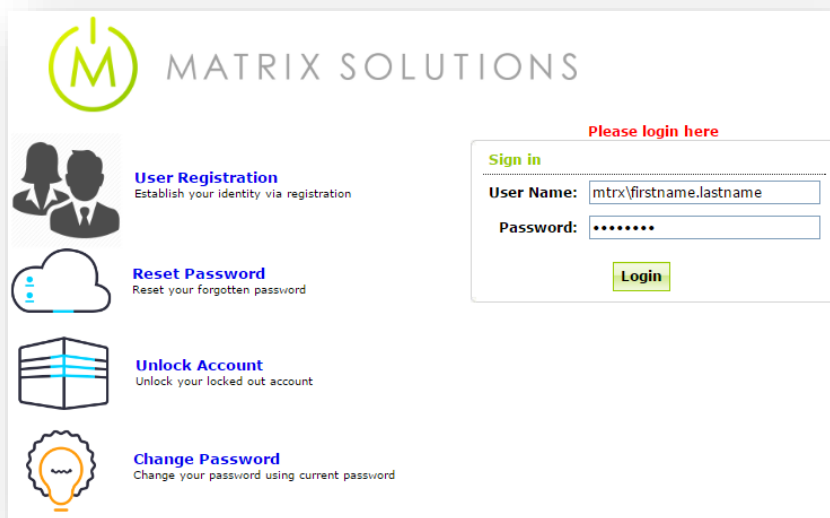
User Enrolment

Go to <https://password.mtrx.com.au:9251/showLogin.cc>

Click the above link to reset your password.

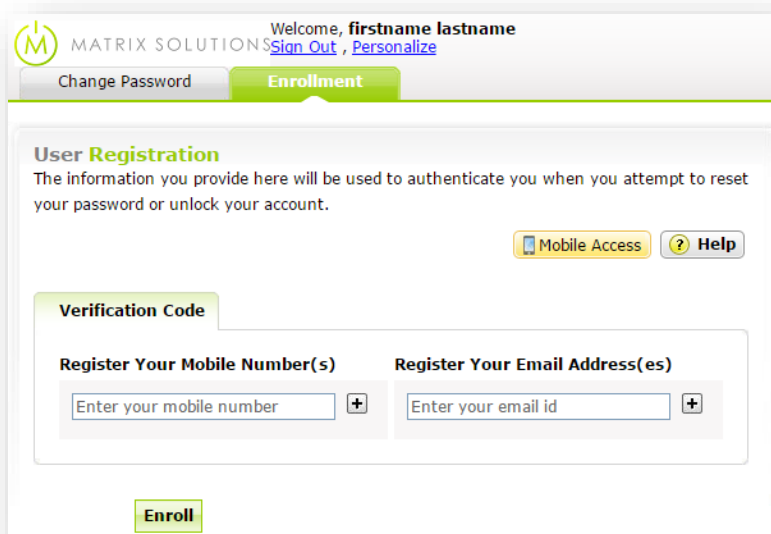
You will need to register before you can reset your password

Select **User Registration** and login using your network account
(include the domain) e.g. *mtrx\firstname.lastname*



The login screen features the Matrix Solutions logo at the top left. Below it, there are four service icons: 'User Registration' (two people), 'Reset Password' (cloud with lock), 'Unlock Account' (locked padlock), and 'Change Password' (lightbulb). To the right, a 'Sign in' box contains fields for 'User Name' (pre-filled with 'mtrx\firstname.lastname') and 'Password' (masked with dots), followed by a 'Login' button. A red text prompt 'Please login here' is positioned above the sign-in box.

On the **Enrolment** tab register either your mobile number *or* add an alternative email address *or* do both.



The enrolment screen shows a 'Welcome, firstname lastname' message at the top, with links for 'Sign Out' and 'Personalize'. Below this is a navigation bar with 'Change Password' and 'Enrollment' (the active tab). The main section is titled 'User Registration' and explains that the provided information will be used for authentication. It includes a 'Mobile Access' button and a 'Help' button. The 'Verification Code' section contains two input areas: 'Register Your Mobile Number(s)' and 'Register Your Email Address(es)', each with a text field and a '+' button. An 'Enroll' button is located at the bottom.

Hit **Enroll** – You're now registered. You will only need to do this the once.



